

**PROCEEDINGS OF THE AGING & DISABILITY RESOURCE CENTER OF BROWN COUNTY BOARD MEETING**

**August 27, 2020**

**PRESENT:** Bev Bartlett, Megan Borchardt, Dennis Rader, Randy Johnson, Eileen Littig, Robert Johnson, Mary Johnson, Mary Derginer, Amy Payne, Pat Lassila, Tom Diedrick

**EXCUSED:** Debi Lundberg

**ABSENT:** Sam Warpinski

**ALSO PRESENT:** Laurie Ropson, Devon Christianson, Christel Giesen, Debra Bowers, Kristin Willems, Barb Michaels, Wendy Mallo, Mary Schlautman, Tina Brunner

The meeting was called to order by Chairperson Johnson at 8:30 a.m.

**PLEDGE OF ALLEGIANCE:**

**INTRODUCTIONS:**

**ADOPTIONS OF AGENDA:**

**APPROVAL OF MINUTES OF REGULAR MEETING OF July 9, 2020:**

Ms. Littig/Ms. Payne moved to approve the minutes for the July 9, 2020 Meeting. **MOTION CARRIED with no negative vote.**

**COMMENTS FROM THE PUBLIC:**

**FINANCE REPORT:**

**A. REVIEW AND APPROVAL OF JULY 2020 FINANCE REPORT:**

Ms. Bowers referred to the July 2020 Financial Highlights and ADRC Summary Report to demonstrate the preliminary expenses and revenues for July.

Mr. Rader/Mr. Diedrick moved to receive the July 2020 finance report and place on file. **MOTION CARRIED with no negative vote.**

**B. REVIEW OF RESTRICTED DONATIONS:**

Ms. Bowers reviewed the report of July 2020 Restricted Donations.

**REVIEW 2019 AUDIT – WENDY MALLO, CPA MANAGER WITH CLIFTON, LARSON, ALLEN:**

Ms. Mallo auditor at Clifton Larson Allen referred to the 2019 Audit report and reviewed the highlights from the ADRC 2019 annual audit. Ms. Mallo reported there were no deficiencies or efficiencies to report and no recommendations to the ADRC. Ms. Mallo commended Ms. Bowers and the accounting team for an exceptionally clean audit.

Mr. Diedrick/Ms. Littig moved to receive the 2019 Annual ADRC Audit report and place on file. **MOTION CARRIED with no negative vote.**

**STAFF REPORT: BARB MICHAELS PREVENTION COORDINATOR:**

Ms. Michaels shared successful programs including Yoga and Mind Over Matter classes. Ms. Michaels discussed how the prevention unit is adapting from in person classes to virtual/recorded video programming. Ms. Michaels shared challenges including technology and equipment issues and then shared examples of customer's letters of appreciation.

**DIRECTORS REPORT:**

**A. FINAL ANNUAL REPORT:**

Ms. Christianson reviewed the 2019 ADRC Agency Annual Report. This issue was organized by using the updated ADRC Mission/Vision/Values.

**B. REPORT OF COUNTY EXECUTIVE MEETING:**

Chairperson Johnson summarized the meeting with the County Executive's office regarding the 2021 budget. Mr. Johnson said the County Executive endorsed the 2021 proposed budget. The last step in the process is for the County Executive to vote on the 2021 budget in November 2020.

**C. RACISM AS A PUBLIC HEALTH CRISIS:**

Ms. Christianson said she spoke at the Green Bay Human Services Committee to give testimony that racism is a public health crisis. Additional conversation ensued. Ms. Christianson asked that the ADRC Board approve signing the declaration that racism is a public health crisis.

Supervisor Borchardt/Ms. Littig moved to approved ADRC signage of the declaration that racism is a public health crisis.

**MOTION CARRIED with no negative vote.**

**D. PHASE-IN PLAN- INFORMATION TO CONSIDER:**

Ms. Christianson shared the latest information/data regarding the Covid 19 pandemic from the most recent Brown County Incident Command Briefing. Ms. Christianson shared that they are finding that people are suffering from "Covid Fatigue".

Supervisor Borchardt/Mr. Diedrick moved to approve remaining at step 1.5 of the ADRC Phase-In Plan.

**MOTION CARRIED with no negative vote**

**ANNOUNCEMENTS:**

Supervisor Borchardt shared that Public Health was working on a masking campaign. Ms. Ropson shared that the ADRC was also working on a campaign to support the County's efforts.

**NEXT MEETING** – September 24, 2020 at 8:30 AM.

**ADJOURN:**

Supervisor Borchardt/Mr. Robert Johnson moved to adjourn the meeting. **MOTION CARRIED with no negative vote.**

The meeting adjourned at 10:33 a.m.

Respectfully Submitted,  
Kristin Willems,  
Administrative Services Coordinator